

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS' COLLEGE, MINJIBIR KANO STATE

INVITATION TO TENDER FOR THE EXECUTION OF 2018 APPROPRIATION FEDERAL GOVERNMENT GIRLS' COLLEGE, MINJIBIR KANO STATE

(1) INTRODUCTION

The Federal Government of Nigeria has allocated funds to the FGGC Minjibir in the 2018 Appropriation for the execution of Policies, Programmes and Projects towards achieving the mandate of the Ministry. Accordingly, the college wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects:

(2) SCOPE OF WORKS

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
W1	Expansion of Clinic	FGGC Minjibir
W2	Renovation of Block of 6 Classrooms	FGGC Minjibir
W3	Renovation of SS 3 and SS 2 Blocks	FGGC Minjibir
W4	Renovation of 10 No Staff Quarters	FGGC Minjibir

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the under listed requirements to be eligible in this procurement:

- (i) Evidence of Certificate of incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (ii) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2015, 2016 and 2017) valid till 31 December, 2018; with minimum average annual turnover of N20 million.
- (iii) Evidence of current Pension Compliance Certificate valid till 31 December, 2018;

(iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 31 December. 2018;

(v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018;

(vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP

(vii) Sworn Affidavit:

(a) disclosing whether or not any officer of the relevant committees of the Federal Government Girls' College or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(b) That the company is not in receivership, insolvent or bankrupt,

(c) That the company does not have any Director who has ever been convicted in any court in Nigeria or any other country for criminal offence in relation to fraud of financial impropriety

(viii) Company's Audited Accounts for the last three (3) years -2015, 2016, 2017;

(ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(x) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);

(xi) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards. Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(xii) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(xiii) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and

Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

(i) Interested and competent bidders are requested to collect bid documents from the address indicated below, upon presentation of evidence of payment of non – refundable tender fee of N10.000.00, made through TSA Remita Account FGGC Minjibir 051702602100.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to the Principal, FGGC, Minjibir, Kano State and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box **not later than 12:00 noon on Tuesday, 13 November, 2018.**

(6) OPENING OF BIDS

The submitted technical bids will be opened immediately after the deadline for submission **at 12:00 noon on Tuesday, 13 November, 2018** in the College Conference Hall. Bidders/Company representatives and interested members of the public including relevant professional bodies, Civil Society and Non – Governmental Organizations are hereby invited to witness the opening of the technical bids.

(7) PLEASE NOTE

(i) Certificate may be referred to the respective issuing authority for verification and authentication;

(ii) Contractors are not permitted to bid for more than one lot any bidder that violates this rule shall be disqualified;

(iii) Only pre-qualified bidders will be invited at a later date for financial bid opening while the financial bids of unsuccessful bidders will be returned un-opened

(iv) Technical and Financial Bids enclosed in one and same single envelope that will expose the Technical and Financial bids at the same time of opening shall be disqualified

(v) Submission that does not meet up with the requirement spooned above shall be rejected

(vi) The evaluation shall be strictly based on the requirement specified above,

(vii) This advertisement is published for information purpose, and will not be construed as a commitment or obligation on the part of Federal Government Girls' College Minjibir to award these contracts;

(viii) FGGC Minjibir is not bound to consider any bid and reserve the right to reject all bids at any time or cancel the procurement proceeding in the public interest:

(ix) Due diligence exercise may be conducted to verify the claims made by bidders;

(x) All submissions must be made only in English Language.

SIGNED

MANAGEMENT.